



DEPARTMENT OF TERTIARY EDUCATION FINANCING

PUBLIC NOTICE

CALL OF APPLICATIONS FOR 2021-2022 LOCAL SPONSORSHIP – NEW STUDENTS

The Department of Tertiary Education Financing under the Ministry of Tertiary Education, Research, Science & Technology invites applications from qualified citizens of Botswana for Tertiary Education Government Sponsorship for **2021/2022 Intake**. All applicants are therefore advised to adhere to terms and conditions for applying for sponsorship as stated in this notice to ensure compliance to set requirements. **Applicants are expected to have an email account/address in order to apply for sponsorship. The applicants will be allowed a maximum 3 choices of programmes.**

The Department has developed and deployed online or e-services module for use in processing applications for Tertiary Education Government Sponsorship. In this regard, applicants will submit their tertiary education financing application for the 2021/22 sponsorship cycle on-line.

All applicants who fall under the **Orphans and Vulnerable Children (OVC)** and **Remote Area Communities (RAC)** and **Special Educational Needs (SEN)** categories should apply through the respective administrative offices managing the programmes and subsequently log onto the system to complete their application process.

OVC should apply through the **Social Workers' office** in the **Department of Social Protection** and **RAC** through the **Department of Community Development** under the Ministry of Local Government and Rural Development.

The students with **Special Educational Needs (SEN)** should apply through the **Department of Special Support Services under the Ministry of Basic Education.**

APPLICATION PERIOD:

The online applications will be open from Monday **23rd August 2021** to **Sunday 12th September 2021** on DTEF website tef.gov.bw. updates will also be posted on the following Facebook pages: **Department of Tertiary Education Financing** and **Ministry of Tertiary**

Education, Research, Science & Technology. The system shall not accept any application after the closing date. The applicant is expected to upload supporting documents, therefore keep ready scanned copies of such supporting documents in **pdf, jpeg, png or jpg** format for uploading.

ELIGIBILITY CRITERIA:

Applicants should

- Be a citizen of Botswana
- Be able to complete the programme of study before turning thirty-five (35) years of age
- Have obtained a minimum cut off points of **36 points** or better in BGCSE or equivalent for Mainstream and **31 points** for OVC/RAC/SEN applicants
- Have a minimum of **36 points** or better in BGCSE or equivalent even if they have upgraded their results.
- Not have benefitted from Government sponsorship before.

REQUIRED APPLICATION DOCUMENTS:

The following documents should be uploaded into the system:

- i. Copy of Statement of Results/BGCSE or equivalent
- ii. Copy of National Identity Card (Omang) OR Birth certificate where one is below 16 years.
- iii. Copy of admission letter from the institution of your choice stating programme of study and duration
- iv. Affidavit from Commissioner of Oaths in case your names are different as contained in the academic certificate, Birth Certificate and National Identity Card (Omang).
- v. An official confirmation of change of surnames if surnames in the academic certificate and Omang are not the same

DISCLAIMER:

- **Admission at Tertiary Institution is not a guarantee for Government sponsorship.**
- **Meeting the minimum requirements specified in the advert does not guarantee sponsorship.**

APPLICATION PROCEDURES:

STEP 1: Online Tertiary Education Sponsorship Log-in.

Visit the official website **<https://tef.gov.bw>** of the Online Tertiary Education Sponsorship and Click on **Sign Up**, top right, this allows you to create a user account to use to interact with DTEF. Capture your details as per the form displayed. Enter a valid email address. At the end, click **Create New Account**, a notification email will be sent to you through the email address you provided to confirm that you created the account.

STEP 2: Login on to your email and use the link provided to create the password for the account you created at step 1.

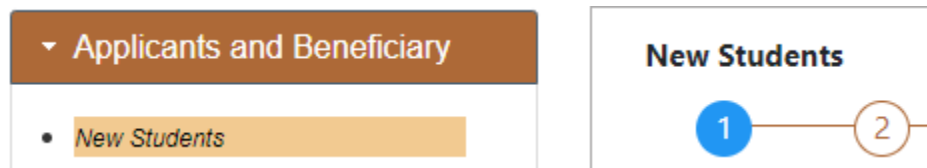
STEP 3 Then log in using the account and the password you created.

STEP 4: Apply

After logging in, click **Apply for Sponsorship**

STEP 5: Choosing the Application Type.

Ensure that the form displays **New Students**, as shown below:



Then follow the guiding prompts in the system.

STEP 6: Filling the application form & Attaching supporting documents

Enter all relevant details carefully. Ensure that you choose the relevant Category of Sponsorship from the options provided. Upload the relevant supporting documents in **pdf, jpeg, png or jpg format** at the **Attachment** section.

Click **Next>** button to move to the next page, and **<Previous** button to access the previous page.

Click **Save Draft**, button to save your application in draft mode. You can continue with your application or logout and retrieve it at a later stage, provided the submission deadline has not passed. **Ensure that you submit your application once you are satisfied with what you have filled.**

Note that the **Reset** button will allow you to start the application afresh and clears all that you have captured before. This applies only to applications that have not been submitted, including the ones in Saved as '**Drafts**'.

STEP 7: Signing of Application form/Declaration.

After filling and uploading all supporting documents, sign the application form, on the **Student Declaration** section by **clicking** on the given box, which will

result in a Tick . By signing the form, you will be accepting all the terms and conditions of the application requirements.

STEP 8: Review of the Application

Please take a look at your application before the final submission by clicking **Review**.

STEP 9: Submission of the Application.

Click **Submit** button for your application to be considered.

STEP 10: Confirmation of Submission.

After successful submission of the application form, you will get a confirmation message/acknowledgement of receipt of your application through your email address.

STEP 11: Viewing & Printing the Form.

You can view and/or print out the submitted Application Form and the Acknowledgement receipt after submitting an application for your own records.

STEP 12: Check status of Application

You can view your submitted application's status at any time after successful submission by logging on the website and then choosing Submissions.

STEP 13: Accepting & Signing of Sponsorship Agreement.

After successful completion of all sections of the application form and meeting the minimum required cut off points and if approved, you can view the Memorandum of Agreement.

Go to **Applications Menu**, choose '**My Sponsorship Application New – Student**', click on **MOA** to review it.

To accept the offer, go to **Applications Menu**, choose **My Sponsorship Application New – Student**, click on **Accept**. A new screen will be opened,

click on the declaration check box and then **SAVE**.

You will receive a Sponsorship letter, then you can view and/or print and proceed to undertake registration at your preferred institution.

NB: APPLICATION PROCEDURES PROVIDED ABOVE ARE FOR GUIDING PURPOSES ONLY, PLEASE FOLLOW THE STEPS AS PROVIDED IN THE SYSTEM.

PRIORITY FIELDS OF STUDY & AREAS APPROVED FOR SPONSORSHIP:

Applicants may be sponsored on the approved Undergraduate areas of study listed under each priority Fields of Study below. For more information on accredited programmes and accredited institutions offering such, applicants may visit the **Botswana Qualification Authority** website <http://bqa.co.org>.

FIELD 1: AGRICULTURE	
AREAS OF STUDY (DIPLOMA LEVEL) <ol style="list-style-type: none">1. Agriculture2. Animal Health Production3. Forestry and Range Ecology4. Water and Environmental Engineering AREAS OF STUDY (DEGREE LEVEL) <ol style="list-style-type: none">1. Agriculture2. Agricultural Economics3. Agricultural Education4. Agriculture Extension	<ol style="list-style-type: none">5. Agricultural Mechanization6. Animal Science7. Crop Science8. Food Science & Technology9. Range Science10. Soil & Water Conservation Engineering

FIELD 2: AVIATION	
AREA OF STUDY (DIPLOMA LEVEL) <ol style="list-style-type: none">1. Aircraft Maintenance	

FIELD 3: BUSINESS & FINANCIAL SERVICES

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<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Accountancy 2. Accounting & Finance 3. Accounting 4. Banking & Finance 5. International Finance and Banking 6. Procurement 7. Business Administration 8. Economics 9. Business Information 10. Business and Banking 11. Small Business Management 12. Business Innovation and Enterprise 13. Business Management 14. Entrepreneurship and Business Leadership 	<ol style="list-style-type: none"> 15. Finance 16. Financial Management 17. International Business 18. Logistics 19. Marketing Management 20. Project Management 21. Public Finance 22. Purchasing & Supply Chain Management 23. Retail Management 24. Risk Management & Insurance 25. Supply Chain Management 26. Forensic Accounting 27. Investment Management 28. Marketing

FIELD 4: CONSTRUCTION

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<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Building 2. Construction 	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Construction Management 2. Architecture & Landscape 3. Real Estate

FIELD 5: CREATIVE INDUSTRIES

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<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Fashion Design & Apparel Design 2. Furniture Design 3. Graphic Design 4. Interior Design 5. Textile Design 6. Packaging Design 7. Television & Film 	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Broadcasting & Journalism 2. Fine Arts & Theatre 3. Multimedia 4. Professional Design 5. Digital Film & Television 6. Live Performance 7. Motion Picture Medium 8. Professional Design 9. Education Arts And Design

		10. Music Education 11. Sport Science
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FIELD 6: EDUCATION & TRAINING
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	<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Early Childhood Care and Education 2. Lifelong Learning & Community Development 3. Primary Education 4. Secondary Education <p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Business Education 2. Computer Science Education 3. Counselling Education 4. Design and Technology Education 5. Early Childhood Development 6. Early Childhood Education 7. Special Education 8. Family & Consumer Science 9. Lifelong Learning and Community Development 10. Physical Education 11. Primary Education 12. Science Education 	13. Guidance & Counselling Education 14. Secondary Education
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FIELD 7: ENGINEERING

	<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Automotive & Electrical Engineering 2. Mechanical Engineering 3. Electrical & Electronics Engineering <p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Civil Engineering 2. Electrical and Electronic Engineering 3. Environmental engineering 4. Geological Engineering 5. Industrial Engineering 6. Manufacturing Engineering 7. Mechanical Engineering & Energy Engineering 	<ol style="list-style-type: none"> 8. Electrical and Electronic Engineering 9. Environmental engineering 10. Geological Engineering 11. Industrial Engineering 12. Manufacturing Engineering 13. Mechanical Engineering & Energy Engineering 14. Information Technology Network 15. Engineering
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FIELD 9: HEALTH

	<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. General Nursing 2. Healthcare Management 3. Medical Laboratory Technology 4. Pharmacy Technology 5. Medical care 6. Medical Science 	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Doctor Assistance 2. Emergency Medical Care 3. Medical Laboratory Science 4. Medicine 5. Nursing Science Generic 6. Pharmacy 7. Medical Science 8. Medical Technology
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FIELD 10: HOSPITALITY & TOURISM
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	<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Accommodation Operations and Services 	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. International Hospitality Management 2. Business Administration 3. Commerce In Travel & Tourism 4. International Tourism Management 5. Tourism & Hospitality Management
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FIELD 11: HUMANITIES

	<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Theology <p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Languages 2. Digital Media 3. Media Studies 4. Humanities 5. Pastoral studies 	<ol style="list-style-type: none"> 7. Communication 8. Theology
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6. Pastoral Care	
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FIELD 12: INFORMATION TECHNOLOGY

<p>AREAS OF STUDY (DIPLOMA LEVEL)</p>	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Network Computing 2. Mobile Technology 3. Computer Information Systems 4. Information Management 5. Information Technology 6. Computing with Finance 7. Computing 8. Business Information Systems 9. Network Security 10. Information Communication 11. Data Management
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FIELD 13: PROFESSIONAL PROGRAMMES

<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Accounting Technician 2. Procurement and Supply 	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Chartered & Certified Accountants
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FIELD 14: SCIENCE & TECHNOLOGY

<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none"> 1. Web Design <p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none"> 1. Biotechnology 2. Computer Science 3. Applied Science 4. Earth Science 5. Environmental Science 6. Science Statistics 7. Radiation & Health Physics 8. Applied Business Computing 	<ol style="list-style-type: none"> 9. Forensic Sciences 10. Geology 11. Geomatics 12. Mathematics & Finance 13. Multimedia System 14. Physics 15. Physics with Meteorology 16. Pure & applied chemistry 17. Pure & Applied Mathematics 18. Quantity Surveying 19. Science 20. Geophysics 21. Science in Mathematics
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FIELD 15: SOCIAL SCIENCES

<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none">1. Population Studies2. Statistics <p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none">1. Community Development2. Criminal Justice3. Management	<ol style="list-style-type: none">4. Information and knowledge management5. Laws6. Law and Public Administration7. Social Sciences8. Social Work9. Counselling10. Professional Communication11. Public Administration12. Marketing & Public Relation Management13. Public Relations Integrated
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FIELD 16: TRANSPORT

<p>AREAS OF STUDY (DIPLOMA LEVEL)</p> <ol style="list-style-type: none">1. Transport Management & Logistics2. Transport Planning and Management	<p>AREAS OF STUDY (DEGREE LEVEL)</p> <ol style="list-style-type: none">1. Transport Management & Logistics
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NOTE THAT:

- Hand delivered applications will not be accepted
- The online system allows you to save your application in Draft mode and revisit at a later stage provided it is before submission deadline.
- Failure to submit all supporting documents will render your application incomplete.
- Only applications on the above listed areas of study will be considered for sponsorship.
- Appeals to the Ministry against the decision of the Director DTEF regarding non approval of sponsorship application will only be considered up to the **12th October 2021**.

APPLICATION INQUIRIES:

For any information, applicants are advised to contact the Department from **0730hrs to 1630hrs** through the under-listed lines:

- Call Centre: **3719364/3719439/3719441/3719473.**
 - Publicity Office: **3719319/3719320/3719321/3719322.**
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